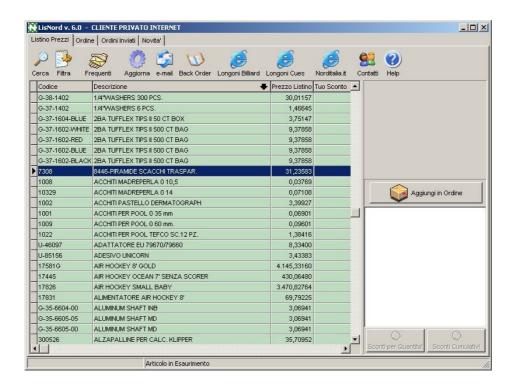
# LISNORD



## Installation and use guide

### What is Lisnord?

Lisnord is a software developed for Norditalia Ricambi s.r.l. with the aim to provide its professional customers with a program allowing them to see always updated prices, to check the eventual discounts per quantity and to easily send orders without filling in any paper. The software includes research functions, self-update, lists of the items usually bought and much more.

#### Which are the basic requirements to install Lisnord?

- Lisnord is a dynamic software which requires a computer and an Internet connection to work: thus in order to download new prices and pictures of the items, to send orders, to ask for back orders and to self update whenever new versions are available.
  - Basic requirement is to have an always available broadband Internet connection; we do not recommend analogue connection or not "flat" subscriptions. A computer running at least Microsoft Windows 98, Xp or Vista, with at least 512 mb of ram and 300 mb of free space on the hard disk is required. It is currently not available on Linux and Mac systems: some tests with emulators like wine have been made but we don't guarantee the result.
- Ftp protocol is used by Lisnord to receive and send out data, for this reason you have to ask your systems analyst for eventual firewall available on the net or on the computer to let this door open.

Microsoft Vista has a security protocol more complex than Xp, therefore you'll be asked more than once for confirmations while downloading and installing it. Thus in order to guarantee the system security.

### How do you install it?

- (1) First of all make sure no programs like Norton Antivirus, Panda, Av Antivirus are running and active since they block some essential functions required to make the Lisnord software work. It is strongly recommended to close them in advance, to install Lisnord and in a following moment to open them again.
- (2) In order to install Lisnord it's enough to download the installation link from the norditalia.it website, at the Lisnord page, and to run it following the various steps till the closure of the latest window.
- (3) Once the installation is over an icon with the shape of a "four-leaf" will appear on your desktop.
- (4) Double click on the a.m. icon to launch Lisnord
- (5) Now the window which gives you the possibility to choose the language and to register your company will appear. Please fill it properly in, above all in the "email" field, which is necessary to receive the password in order to check your personal prices. This password, which is the same that you use to open the invoices, will be sent you by email by our staff and must be kept. It's strictly personal and not to be divulged.
- (6) When you first launch Lisnord, the program will start looking for eventual updates that will appear after about 40 seconds. With a broadband connection it will take about 5 minutes from your confirmation to automatically download all the necessary data and the then software will get closed.
- (7) Once you get the password open the Lisnord program once again. Insert the password received from the company, confirm the chosen language and then click on ok. The software will open the previously downloaded archive preparing the program according to your needs.
- (8) Now the software is ready to work but it doesn't include pictures of the items yet. Click on "update" if you wish to have them, also in a following moment. Automatically the photos, around 4000, will start to be downloaded. This operation is quite slow, it takes about two hours, but it has to be made only the first time the software is run. The following times, since they are already installed, nothing will be required to you again. We strongly suggest to launch this download in the evening and to leave the computer on all night long.
- (9) The installation file now can be removed paying attention not to cancel the "four-leaf" icon on your desktop.
- (10)Open eventual firewall or antivirus programs previously closed.

## **Update**

- Lisnord has been developed to be self updated: at least every 7 days you'll be required to run automatically this update. It's strongly recommended to accept the suggested updates, thus in order to have always new pictures, to see if there is any brand new item and to have always updated prices and functions.
- After every update, when you launch the software, you'll have to insert again your password and to

- select your language.
- At this point when you open Lisnord you'll see all the items ordered by variation date, price and the latest ones added.
- You can also launch the update whenever you want just clicking on the proper icon.

## Some of the most important icons:

Name	Function
Search	Clicking on the code or description column and then on this icon you can look for the items you want. The software will look for the word also in the text field, therefore it's not necessary to know the exact description of the item (ex. In order to look for Blue Diamond chalk it's enough to write diam)
Filter	It allows to select the items according to their group (ex. Carom Longoni cues) and subgroup (ex: custom pro cues)
Update	To update in manual way the software. Very useful if you want to see quickly all items that have been changed someway within the last 24 hours.
Discounts per quantity	This icon will be working if your company profile includes the possibility to get discounts per quantity and if the item joins this policy. Click on it for getting to know and take advantage of these discounts.
Cumulative discounts	Same as above but with the difference that the necessary quantity to get a discount can be reached with other items joining the same group/subgroup.

## Some important notes and functions:

- clicking the "right button" on the mouse while you're on a line a menu with extra functions will appear;
- double clicking with the left button on an item, this will be added to your order in the specfied quantity. Once the order is complete, with all the needed items, you can add the requested notes in the order window and send us the order;
- a chronology of all the sent orders will be kept in your computer in pdf format, in order you to give a look at them again whenever you want.
- Double clicking on a photo you'll open it in the real size, with your standard photo-program (irfanview is recommended by us)

### Should you need technical assistance:

 Norditalia Ricambi s.r.l. provides all technical assistance required for the installation and the use of Lisnord. Just send an email directly to <u>plongoni@norditalia.it</u>.

#### Software notice:

- Lisnord is a software of Norditalia Ricambi s.r.l.'s property and can not be distributed to third party without a previous written authorization.
- The software is freely distributed to its professional customers. Norditalia Ricambi s.r.l. doesn't assume any liability for direct and indirect damages caused by the software use and/or installation.
- Prices and discounts shown are just indicative and can be modified by Norditalia Ricambi s.r.l. in any
  moment. Immediately after the order a proforma invoice with the definitive prices can be requested in
  order to check them and provide a final confirmation.
- Password is strictly personal and can not be disclosed to third party for any reason.
- Norditalia Ricambi s.r.l. reserves the right to suspend the service both for technical reasons and in case of fraud in the disclosure of classified information from side of its customers.